



## **BID COMMITTEE DECISION REPORT**

Meeting Date: May 11, 2017  
Contact: Nick Kassam  
Contact No.: 604 829 2097

TO: Bid Committee  
FROM: Chief Purchasing Official

Entry into a contract in relation to, a Request for Proposal PS20170292 – Consulting Service with Arbutus Greenway with Mott MacDonald Canada Limited, with office address at 1888 – 550 Burrard Street, Vancouver, British Columbia V6C 2B5.

This item was considered by Bid Committee on May 11, 2017 and was approved without amendment.

### **COMMITTEE DECISION**

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.

Solicitation Number:	PS20170292 Request for Proposal
Description of the Goods or Service:	Procuring the services of a qualified team of consultants to work with staff, stakeholders and the public to develop a conceptual design and master plan that will guide the transformation of the Arbutus Corridor into a world-class greenway with the potential to include a streetcar in the future.
Recommended Vendor:	Mott MacDonald Canada Limited
Contract Term and Total Contract Value:	<p>The recommended term of the contract is 1.5 years or until the services are complete.</p> <p>The total contract price is \$2,220,599.98, plus applicable taxes over the term of the contract.</p>

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	March 1, 2017
Notices Sent:	Supply Chain Management sent notices to 21 proponents
Closing Date:	April 4, 2017
Responses Received:	Mott MacDonald Canada Ltd. (\$1,912,484.98)*
	AECOM
	Design Workshop
	Hatch
	O2 Planning
	PWL Partnership
	Space2place
Department:	Supply Chain Management; and [Department], with the assistance of Legal Services.

\*Base price is \$1,912,484.98 + Additional provisional work amounting to \$308,115.00 totaling contract price of \$2,220,599.98

Evaluation Criteria	Evaluation Weighting
Technical	60%
Financial	35%
Sustainability	5%
Total	100%

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 and Council approval is required under the City's Procurement Policy AF-015-01 due to the value being in excess of \$2 million; and
- e) The Director of Legal Services, Chief Purchasing Official and Engineering General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

## **DECISION**

The Bid Committee approved the entry into a contract in relation to the Consulting Service for the Arbutus Greenway with Mott MacDonald Canada Limited, under the authority of the City's Procurement Policy AF-015-01 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.