



BID COMMITTEE DECISION REPORT

Meeting Date: August 9, 2018
Contact: Nick Kassam
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TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Entry into a contract in relation to Invitation to Tender (ITT) PS20180886 – PNE Coliseum Ice Plant Upgrade with Fraser Valley Refrigeration Ltd.
This item was considered by Bid Committee on August 9, 2018 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008.

Solicitation Number:	Invitation to Tender PS20180886
Description of the Goods or Service:	Supply, delivery and installation of ice making equipment at the Pacific Coliseum.
Recommended Vendor:	Fraser Valley Refrigeration Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is 1 year. The contract price is \$1,853,291.69, plus GST, over the term of the contract

PROCUREMENT SUMMARY

Date of Issuance of RFP:	June 8, 2018		
Notices Sent:	Supply Chain Management sent notices to 4 proponents.		
Closing Date:	July 13, 2018		
Responses Received:	Fraser Valley Refrigeration Ltd.	Price:	\$1,853,291.69
	CIMCO a Division of Toromont Industries Ltd.		\$1,915,340.26
Department:	Supply Chain Management; and Real Estate and Facilities Management, with the assistance of Legal Services		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000 ; and
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Real Estate and Facilities Management are to be authorized to execute and deliver all legal documents on behalf of the City.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposals (RFP) PS20180502 - Supply, Delivery and installation of ice making equipment at the Pacific Coliseum for Real Estate and Facilities Management, under the authority of the City's Procurement Policy ADMIN-008.