



BID COMMITTEE DECISION REPORT

Meeting Date: May 1, 2015
Contact: Nick Kassam
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TO: Bid Committee
FROM: Chief Purchasing Official

Entry into a contract in relation to Invitation to Tender PS20150071 Contractor for Buried District Heating Piping at the NEU with B. Cusano Contracting (2007) Inc.

This item was considered by Bid Committee on May 1, 2015 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	PS20150071 - Invitation to Tender
Description of the Goods or Service:	Contractor for Buried District Heating Piping at the NEU for the Engineering Services Department.
Recommended Vendor:	B. Cusano Contracting (2007) Inc.
Contract Term and Total Contract Price:	The recommended term of the contract is 5 months. The contract price is \$1,284,580 including PST and excluding GST.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	March 20, 2015
Notices Sent:	Supply Chain Management sent notices to 15 potential tenderers and posted publicly
Closing Date:	April 22, 2015

Responses Received:	Vendor Name:	Price:
	B. Cusano Contracting (2007) Inc.	\$1,284,580
	Division 15 Mechanical Ltd.	\$1,364,999
Departments:	Supply Chain Management; and Engineering Services, with the assistance of Risk Management.	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand; and
- e) The Director of Legal Services, Chief Purchasing Official and the Engineering Services Department General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Invitation to Tender PS20150071 Contractor for Buried District Heating Piping at the NEU with B. Cusano Contracting (2007) Inc., under the authority of the City's Procurement Policy AF-015-01.