



BID COMMITTEE DECISION REPORT

Meeting Date: January 29, 2016
Contact: Nick Kassam
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TO: Bid Committee
FROM: Chief Purchasing Official

Entry into a contract in relation to Invitation to tender for the M Float Construction at Heather Marina PS20151183 with West Shore Constructors Ltd. with office address at 150 - 1000 Roosevelt Crescent, North Vancouver, B.C. V7P 3R4.

This item was considered by Bid Committee on January 29, 2016 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	PS20151183 – Invitation to Tender (ITT)
Description of the Goods or Service:	Design and construction of the M Float including supply and installation of the float dock system
Recommended Vendor:	West Shore Constructors Ltd.
Contract Term and Total Contract Value:	The expected term of the contract is 6 months. The contract price is \$656,777.00 plus GST over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	November 10, 2015	
Notices Sent:	Supply Chain Management sent notices to 7 proponents	
Closing Date:	December 15, 2015	
Responses Received:	West Shore Constructors Ltd.	\$656,777.00
Departments:	Supply Chain Management and Real Estate and Facilities Management	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500,000;
- e) The Chief Purchasing Official and Real Estate and Facilities Management General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Invitation to Tender for the M Float Construction at Heather Marina project PS20151183 with West Shore Constructors Ltd. under the authority of the City's Procurement Policy AF-015-01.