



## BID COMMITTEE REPORT

Meeting Date: March 8, 2019  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation to enter into a contract with:

Associated Engineering (B.C.) Ltd.  
500-2889 East 12<sup>th</sup> Avenue  
Vancouver, British Columbia, V5M 4T5

in relation to Request for Proposal and No. PS20181561 - Consultant for Cambie Bridge Rehabilitation.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	Request for Proposal and No. PS20181561 - Consultant for Cambie Bridge Rehabilitation.
Description of the Goods or Service:	Supply of design and construction contract administration services for the Cambie Bridge Rehabilitation.
Recommended Vendor:	Associated Engineering (B.C.) Ltd.
Contract Term and Estimated Contract Value:	<p>The recommended initial term of the contract is two (2) years, with the option to extend for three (3) additional one-year terms.</p> <p>The estimated contract price is not to exceed \$5,500,000.00. The initial award recommendation is for an estimated \$2,391,397.00, plus applicable taxes, over the initial phase of the contract. Subsequent award(s) for additional phases, up to the maximum contract amount will be subject to confirmation of construction delivery approach and approved funding.</p>

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	November 7, 2018
Notices Sent:	Supply Chain Management sent notices to nine (9) potential proponents.
Closing Date:	December 12, 2018
Responses Received:	Associated Engineering (B.C.) Ltd.
	WSP Canada Group Limited
	Stantec Consulting Ltd.
	COWI North America, Ltd.
	Morrison Hershfield Limited

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	35%
Total	100%

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, the Engineering Services Department to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal and No. PS20181561 - Consultant for Cambie Bridge Rehabilitation. with Associated Engineering (B.C.) Ltd., under the authority of the City's Procurement Policy

ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.