



BID COMMITTEE REPORT

Meeting Date: April 11, 2019
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Pacific Northwest Raptors Ltd. of 1877 Herd Road, Duncan, BC, in relation to Request for Proposal No. PS20190002 – Bird Control Services for the Vancouver Landfill.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 subject to final negotiations.

Solicitation Number:	PS20190002 - Request for Proposal – Bird Control Services for the Vancouver Landfill
Description of the Goods or Service:	Bird control and abatement services at the Vancouver Landfill
Recommended Vendor:	Pacific Northwest Raptors Ltd.
Contract Term and Contract Value:	<p>The recommended term of the contract is for three years, with the option to extend for two additional one-year terms.</p> <p>The contract price is \$793,850, plus applicable taxes, over the initial three-year term of the contract.</p>

PROCUREMENT SUMMARY

Date of Issuance of RFP:	January 14, 2019
Notices Sent:	Supply Chain Management sent notices to seven (7) proponents.
Closing Date:	February 14, 2019
Responses Received:	Falcon Environmental Services Inc.
	Loomacres Wildlife Management
	Pacific Northwest Raptors Ltd.

Evaluation Criteria	Evaluation Weighting
Technical	70%
Financial	30%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal No. PS20190002 – Bird Control Services for the Vancouver Landfill with Pacific Northwest Raptors Ltd. under the authority of the City's Procurement Policy ADMIN-008.