



BID COMMITTEE REPORT

Meeting Date: February 25, 2021
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Trev Deeley Motorcycles Ltd. at 1875 Boundary Road, Vancouver, BC. V5M 3Y7, in relation to Request for Proposal and PS No.20190500 – Supply and Delivery of Traffic Enforcement Motorcycles.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20190500 Request for Proposal (RFP)
Description of the Goods or Service:	Supply and Delivery of Traffic Enforcement Motorcycles
Recommended Vendor:	Trev Deeley Motorcycles (Trev Deeley)
Contract Term and Estimate Contract Value:	<p>The recommended term of the contract is 5 years, with the option to extend for 2 additional one-year terms</p> <p>The estimated contract price is \$1,071,000, plus applicable taxes, over the initial 5 year term of the contract.</p>

PROCUREMENT SUMMARY

Date of Issuance of RFP:	September 16, 2019
Notices Sent:	Supply Chain Management sent notices to four (4) proponents.
Closing Date:	October 15, 2019
Responses Received:	Carter Motor Cars DBA (Carter Motorsports)
	Prototype Integrated Solutions Inc. (Prototype)
	Trev Deeley Motorcycles Ltd.

Evaluation Criteria	Evaluation Weighting
Technical/ Sustainability	65%
Financial	35%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor, and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000; and
- e) The Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to supply and delivery of traffic enforcement motorcycles with Trev Deeley, under the authority of the City's Procurement Policy ADMIN-008.