



## BID COMMITTEE REPORT

Meeting Date: March 5, 2020

Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation to enter into a contract with Shangri-La Landscaping, with address at #14 – 636 Clyde Avenue, West Vancouver, V7T 1E1, in relation PS 20191571 – Contractor for Brewers Park Renewal.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008.

Solicitation Number:	PS20191571 Invitation to Tender – Brewers Park Renewal
Description of the Goods or Service:	To supply all products, labour, equipment, and services necessary to renovate and renew the Brewers Park area.
Recommended Vendor:	Shangri-La Landscaping
Contract Term and Estimated Contract Value:	<p>The recommended term of the contract is 10 months.</p> <p>The estimated contract price is <b>\$1,810,352.59</b> plus applicable taxes, over the term of the contract.</p>

**PROCUREMENT SUMMARY**

Date of Issuance of ITT:	December 10, 2019	
Notices Sent:	Supply Chain Management posted publically.	
Closing Date:	January 14 <sup>th</sup> , 2020	Price
Responses Received:	Wilco Civil	\$1,963,510.00
	SAJO	\$2,515,000.00
	TGK Irrigation	\$2,274,844.00
	Canadian Landscape and Civil	\$2,415,756.00
	Cedar Crest Lands	\$1,997,100.00
	Shangri-La Landscaping	\$1,810,352.59

**COMMENTS**

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000; and
- e) The Chief Procurement Officer and General Manager, Board of Parks and Recreation to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

**DECISION**

The Bid Committee approved the entry into a contract in relation to PS 20191571 – Brewers Park Renewal with Shangri-La Landscaping, under the authority of the City's Procurement Policy ADMIN-008.