



## BID COMMITTEE REPORT

Meeting Date: May 13, 2021  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

Recommendation to enter into a contract with Trittech Group Ltd., 5413 – 271 Street, Langley, BC, in relation to Invitation to Tender PS20201493 – Contractor for Burrard Pump Station Refurbishment.

### RECOMMENDATION

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	PS20201493 Invitation to Tender
Description of the Goods or Service:	Contractor for Burrard Pump Station Refurbishment
Recommended Vendor:	Trittech Group Ltd.
Contract Term and Contract Value:	<p>The recommended term of the contract is 1 year.</p> <p>The contract price is \$2,743,921.00, plus GST, over the term of the contract.</p>

## PROCUREMENT SUMMARY

Date of Issuance of ITT:	March 10, 2021	
Notices Sent:	Supply Chain Management sent notices to 3 vendors.	
Closing Date:	April 27, 2021	
Responses Received:	Tenderer Name	Tender Price (including GST)
	NAC Constructors Ltd.	\$3,298,412.25
	Tritech Group Ltd.	\$2,844,073.05
Department:	Supply Chain Management (SCM) and Engineering Services, with the assistance of Legal Services.	

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to Contractor for Burrard Pump Station Refurbishment with Tritech Group Ltd., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.