



BID COMMITTEE REPORT

Meeting Date: April 8, 2021
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract extension with Infor Public Sector, Inc., in relation to NOITC PS20210023 - Infor Public Sector Suite Support and Maintenance Renewal.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20210023 - Infor Public Sector Suite Support and Maintenance Renewal
Description of the Goods or Service:	Provision of support and maintenance for Infor Public Sector Suite licenses.
Recommended Vendor:	Infor Public Sector, Inc.
Contract Term and Estimated Contract Value:	<p>The recommended term of the contract extension is 5 years, with the option to extend for 4 additional one-year terms.</p> <p>The estimated contract price is \$1,763,490.78, plus applicable taxes, over the initial 5-year term of the contract.</p>

PROCUREMENT SUMMARY

Date of Issuance of NOITC:	February 26, 2021
Closing Date:	March 12, 2021
Responses Received:	No complaints or concerns were received in response to the Notice of Intent to Contract
Department:	Supply Chain Management; and Technology Services, with the assistance of Legal Services.

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Director of Legal Services, Chief Procurement Officer and Department Head of Technology Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20210023 - Infor Public Sector Suite Support and Maintenance Renewal with Infor Public Sector, Inc., under the authority of the City's Procurement Policy ADMIN-008.