



BID COMMITTEE REPORT

Meeting Date: September 7, 2023
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with:
 Hytrans Systems b.v.
 Lemsterpad 56
 8531 AA Lemmer
 The Netherlands

In relation to NOITC No. PS20230489 Supply and Delivery of Mobile Submersible Pumping Skid

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City’s Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	NOITC - PS20230489 Supply and Delivery of Mobile Submersible Pumping Skid
Description of the Goods or Service:	Supply and Delivery of Hytrans Hydrosub® 250 Mobile Pumping System Skid ("The System") with the following features: <ul style="list-style-type: none"> • Skid mounted and compatible with a roll-off type truck • A fully automatic hose recovery system capable of recovery of up to 850 meters of 8” diameter hose. • A pumping capacity of 8,000 L/min @ 145 psi. • A lightweight floating submersible pump with a maximum weight of 70kg. • An integrated control system and HMI with oil pressure & temperature, fuel level and engine temperature monitoring.
Recommended Vendor:	Hytrans Systems
Contract Term and Contract Value:	The lead time for this unit is up to 12 months. The estimated contract price is \$814,076.00, plus applicable taxes, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of NOITC:	July 21, 2023
Notices Sent:	Supply Chain Management posted a Notice of Intent to Contract (NOITC) for 14 days and it closed with no challenges.
Closing Date:	August 04, 2023
Department:	Supply Chain Management (SCM) and Fleet and Manufacturing Services (FMS).

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced, compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Chief Procurement Officer and FMS, to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to - PS20230489 Supply and Delivery of Mobile Submersible Pumping Skid with Hytrans Systems, under the authority of the City's Procurement Policy ADMIN-008