



BID COMMITTEE REPORT

Meeting Date: October 5, 2023
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with:

Kern BSG Management Ltd.
 3889 Keith Street,
 Burnaby, BC, V5J 5K4

In relation to ITT No. PS20230500-REFM-ITT-SUPPLY, DELIVERY & INSTALLATION OF IN-SUITE COOLING UNITS

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City’s Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	ITT No. PS20230500-REFM-ITT- SUPPLY, DELIVERY & INSTALLATION OF IN-SUITE COOLING UNITS
Description of the Goods or Service:	<p>The Work generally includes, but is not limited to:</p> <ul style="list-style-type: none"> • Supply, Delivery, and Installation of Olympia Splendid Maestro Air Conditioners. • Supply, Delivery, and Installation of Two New Makeup Air Units. • General Contract Works Which Includes Contract Administration, Equipment Demolition, Start-up, Commissioning, Identification, Documents of the Mechanical Systems and Controls. • Installation of VRF system and PTACs to Provide Heating and Cooling for Each Suite.
Recommended Vendor:	Kern BSG Management Ltd.
Contract Term and Contract Value:	The recommended term of the contract is approximately ten (10) months. The estimated contract price is \$ 1,791,559.34, plus applicable taxes.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	August 08, 2023	
Closing Date:	September 19, 2023	
Responses Received	Proponent	Price
	Kern BSG Management Ltd.	\$ 1,791,559.34
Department:	Supply Chain Management, NMHDO and its consultant.	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced, compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The, Chief Procurement Officer and General Manager of Arts, Culture and Community Services (ACCS), to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to ITT No. PS20230500-REFM-ITT- SUPPLY, DELIVERY & INSTALLATION OF IN-SUITE COOLING UNITS with Kern BSG Management Ltd., under the authority of the City's Procurement Policy ADMIN-008